GRANTHAM COLLEGE
CORPORATION MEETING

Minutes of the Meeting held on 14 May 2024, 18.00
Conference room and Remote access via Microsoft Teams

Present:

Mr G Brewis	General Member (Chair)
Mrs J Adams	General Member
Mr P Deane	Principal & Chief Executive
Mrs C Dewhirst	General Member
Ms B Dungarwalla	General Member
Ms S Ellis	Staff Member
Mr B Redfearn	General Member
Ms L Smith	Staff Member
Mrs A Treacy	General Member
Mr C Turner	General Member
Miss E McNaught	Student Member
Miss G Wilson	Student Member

In Attendance:

Mrs A Harrison	Director of Finance
Mrs T Hart	Director of Planning, Funding & Information
Mrs T Scarborough	Vice Principal – Quality & Curriculum
Ms L Steptoe	Vice Principal – Apprenticeships and Business Development
Mrs C Temprell	Vice Principal – HR and Student Services
Mrs J Taylor-Holmes	Clerk

Agenda: There were no changes to the agenda.

1	**24/119 - Apologies for absence** Apologies were received from Mr N Jones, General Member Mr C Turner, General Member Miss L Langton, Student Member	
2 3	**24/120 – Confirmation of eligibility, quorum and declarations of interest** No notice had been received of any Member becoming ineligible to hold office. The meeting was quorate and there were no declarations of interest in agenda items. Mrs C Brocklebank explained that she had changed her name and was now known as Mrs C Dewhirst.	

	24/121 – Capital Update – North Lodge	
3	Sections of the minutes have been removed due to commercial confidentiality. **Resolved:** Governors approved the SLT recommendation to proceed with the sale of North Lodge via the method detailed in the paper provided.	
4	**Financial Regulations Approval** Mr Deane presented an amendment to the Financial Regulations.	
5	In relation to the Reinforced Autoclaved Aerated Concrete (RAAC) issue, there was a recommendation that the link block was knocked down and re-built. The DfE had	
6	requested that the College went out to tender before the grant was approved. It was agreed that it was hoped that this issue would be resolved.	
7	Mr Deane explained that there was a requirement to amend the Financial Regulations to allow any tender framework to be used as provided by the Director of Finance.	
8	Mrs Harrison also referred to amendments in tendering and procurement and the changes within the Financial Handbook. Mrs Harrison explained that the Procurement Policy and the Procurement Strategy would be presented to the Board meeting in July for approval. The full Financial Regulations would also be reviewed in June 2024 at the Finance and Resources Committee.	
9	Amendments at section 5 were explicitly confirmed.	
10	**Resolved:** Governors approved the Financial Regulations.	
	24/122 – Approval of Accountability Statement	
11	Mr Deane explained the DfE guidance around Accountability Statements and the changes.	
12	It was noted that a new role was that the Corporation had a role in relation to ensuring that the College met the statutory local needs duty through the Curriculum.	

13	It was noted that there was a requirement to approve the Accountability Statement by 30 June 2024.	
14	Mr Deane referred Governors to the Statutory guidance for the Local Needs Duty.	
15	Mr Deane referred to section 24 of the guidance and the aim that the Statement is a relatively concise public statement around LSIP and local priorities.	
16	Mr Deane referred to the areas of focus and section 29 of the guidance and how the courses support the students and the local need. Titles and headings are included within the guidance., the Local Needs Duty is included.	
17	Governors noted the requirement to approve and then publish on the College website.	
18	**Resolved:** Governors approved the Accountability Statement and the Corporation Statement as follows; **Corporation statement**	
19	On behalf of the Grantham College Corporation, it is hereby confirmed that the college plan as set out above reflects an agreed statement of purpose, aims and objectives as approved by the corporation at their Strategic Planning meeting on 14th May 2024.	
20	The plan will be published on the college's website within three months of the start of the new academic year and can be accessed from the following link: Mission, Vision & Values - Grantham College	
21	(Chair of Governors Principal/Chief Executive and Accounting Officer to sign)	
22	Dated: 14/05/2024	
23	Grantham College Board of Governors approved this document on 14th May 2024. This approval will expire by 30th June 2025.	
24	This document has been developed in line with the appropriate government guidance: DfE external document template (publishing.service.gov.uk) It is therefore focussed primarily on the year ahead and should be read	

25	with the college's Strategic Plan: Strategic-Plan.pdf (grantham.ac.uk	

Meeting:
Tuesday 9 July 2024

Signed as a true and accurate record

Chairman
Date

Action Table

Agenda Item	Description	By whom	By when
24/121 – Capital Update – North Lodge	Mrs Harrison explained that the Procurement Policy and the Procurement Strategy would be presented to the Board meeting in July for approval.	**Mrs Harrison**	**July 2024 On agenda**
24/121 – Capital Update – North Lodge	The full Financial Regulations would also be reviewed in June 2024 at the Finance and Resources Committee.	**Mrs Harrison**	**June 2024 Complete**