

# Grantham College Careers Guidance Programme 2023/24

The intent of the Careers Programme for our 16-18 Study Programme learners is to enable our learners to develop their personal skills, behaviours, attitudes and resilience to be a productive member of society. We intend to support them to develop their career management and employability skills so they can make a successful transition into the world of work or higher education. Our learners will experience a range of encounters which meet their individual needs including; encounters with employers, work experience, social action projects, encounters with higher education and apprenticeships, insight into the local labour market and personal careers guidance.

This programme provides an overview of the range of careers guidance activities taking place across the College.

The Careers and IAGE Team hold the Matrix Standard for the provision of information, advice and guidance (IAG).

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Gatsby
Continuing Professional Development Programme												
Careers and employability skills	X	X	X	X	X	X	X	X	X	X	X	G1, G2, G3, G4
Skills Builder (Professional Development Software)	X	X	X	X	X	X	X	X	X	X	X	G1, G2, G3, G4
Career Coach (Careers software)	X	X	X	X	X	X	X	X	X	X	X	G1, G2, G3, G4
Encounters with employers												
Virtual encounters with employers		X	X	X	X	X	X					G5
Employer engagement with learners*		X	X	X	X	X	X	X	X			G6
Engagement with employer workplaces*		X	X	X	X	X	X	X	X	X		G6
Masterclasses*		X	X		X	X	X	X			X	G4, G5
Skills Competitions * – intercollege, regional and national	X	X		X	X		X		X			G4, G5
Industry shows and exhibitions*		X	X	X						X	X	G4, G5
Experiences of workplaces												
Virtual work experience	X	X	X		X	X	X					G6
Work experience^	X	X	X	X	X	X	X	X	X	X	X	G6
Industry Placements^					X	X	X					G6
Progression to employment, apprenticeships, further study												
National Apprenticeship Week						X						G3, G4, G7
National Careers Week			X				X					G3, G4, G7
Careers Fairs*				X	X		X	X				G4, G5
Mock Interviews*			X	X	X	X	X	X	X			G4, G5
Progression to Higher Education												
HE Progression appointments with Careers Adviser (L3 Year 1)	X	X	X	X	X	X	X	X	X	X	X	G7
UCAS Application Support with Careers Adviser/Tutors/Careers & Employment sessions	X	X	X	X	X	X	X	X	X	X		G7
UCAS Appointments with Careers Adviser	X	X	X	X	X	X	X	X	X	X	X	G3, G7
University Open Days*					X							G7
Internal HE Taster days*		X				X						G7
UCAS Exhibitions (East Midlands and Lincolnshire) *				x			X					G7
Student Finance support careers adviser/Careers & Employment sessions						X	X	X	X	X	X	G7

Parents UCAS appointment support with Careers Adviser		X	X	X	X	X	X	X	X	X	X	G2, G7	
		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Gatsby
Pre-entry taster days												X	G3
1-2-1 IAG Careers Advisers & Student Mentors-Tutors (pre-entry)		X	X	X	X	X	X	X	X	X	X		G8
Virtual Open Days/Open Days		X		X		X			X				G3
Taster Days for applicants*							X				X		G3
Enrolment*		X											G3
Induction		X											G3, G8
Parent/Carer events*						X							G2, G3
1-2-1 Personal Careers Guidance with a qualified Careers Adviser		X	X	X	X	X	X	X	X	X	X		G8
	Personal Development												
Social Action Projects*									X				G3, G5
National Citizenship Services^								X					G3
Overseas trips/Erasmus/exchanges^							X	X	X		X		G3