# STAFF/STUDENT POLICIES



## **ENGLISH AND MATHS POLICY**

#### A RATIONALE

The aim of English & maths provision within Grantham College is to ensure a broad skill base across the core subjects of Mathematics, English, thereby maximising our students' opportunities for success in further learning, the world of work and in life generally. To paraphrase 'The Wolf Report (2011)': "English and Maths are fundamental to young people's employment and education prospects....yet less than 50% of students have both (at level 2) at age 15/16...the result is that many of England's 14-19 year olds do not, at present, progress successfully into either secure employment or higher-level education and training."

#### **B** ENTITLEMENT

The College supports the provision of opportunity for students completing Study Programmes to acquire Functional Skills and or GCSE qualifications and therefore all Study Programme course are timetabled to provide such opportunity. Where required, i.e. for reasons of progression, students aged 19+ are also provided with the opportunity to acquire Functional Skills and or GCSEs. Additionally, the College supports the provision of opportunity for students on Apprenticeship programmes to acquire the Functional Skill as required by their frameworks and standards.

#### **C** IMPLEMENTATION

Students will take an Initial Assessment as part of the induction process. Built into enrolment will be a process to gather and verify students' existing qualifications to thereby facilitate the planning of each individual's Functional Skills and or GCSE programme as per the above policy criteria.

The Business Development team will be responsible for collection and verification of Apprentice students' qualifications and use these to inform the Curriculum Manager: English, maths & ESOL of these students' Functional Skill requirements.

The level at which Functional Skill and or GCSE individual students' enrol at will be determined by several factors, i.e. existing qualifications; Initial Assessment performance and formative assessment during the first 4 teaching weeks. Level of Functional Skill will be determined strictly by a student's ability and not by potential progression requirements.

GCSE students will sit their examinations on the dates and times set by the awarding body. Functional Skills students will sit their examinations when they are judged to be thoroughly prepared. Having taken their examinations, students will continue to attend classes. Successful candidates will continue to work towards the next level whilst unsuccessful candidates will continue to attend with the aim of undertaking a resit within the year.

### **D** EVALUATION

The English & maths Policy will be reviewed 2-yearly by the Curriculum Manager: English, maths & ESOL and will be amended in the light of experience and curriculum developments.

Quality Assurance – Version Control			
Review Period:	2 yearly	Review carried out by:	CM: Engli8sh, maths & ESOL
Approved by:	SLT		5.6.18
Equality Impact Assessment Date:	24.5.18	Last review date	May 18