REMOTE AND BLENDED LEARNING FOR COURSES DURING THE COVID-19 PERIOD

A   RATIONALE

The purpose of this policy is to provide guidance on the delivery of remote and blended learning.

B   ENTITLEMENT

It is expected that all students will be included in blended/remote learning for the period of their chosen course.

C   IMPLEMENTATION

Delivery of valid reliable assessment for units will continue under a safe, clear structure with the appropriate adaptations being made and met by the College to ensure that all students receive fair assessment.

Due to COVID-19, and not to disadvantage learners, Grantham College has adapted its delivery to ensure students receive a minimum of 60% face-to-face teaching with the remainder hours timetabled to be delivered online.

- Teachers are supported through CPD to adopt fit-for-purpose and innovative blended learning approaches;
- Teachers will ensure all students are provided with assignments that are fit for purpose, which enable them to produce appropriate evidence for assessment are issued during face-to-face sessions;
- Clear and accurate assessment plans will provide clear, published dates for handout of assignments and deadlines for assessment;
- Learners are motivated and engaged in learning, through blended learning approaches that vary according to their needs and the availability of resources;
- Learners meet the intended learning outcomes;
- Learners will submit assignments using the TEAMs portal, or during face-to-face sessions accompanied by a declaration of authentication of their work;
- Teachers will assess student's evidence using only the published assessment and grading criteria;
- Teachers will ensure feedback is given in a timely manner, in accordance with Grantham College guidelines;
- Teachers will maintain accurate and detailed records of assessment decisions and a robust and rigorous internal verification procedure;
- Teachers will ensure safe, secure and confidential storage of all assessment records;
- SLT will monitor the effectiveness of remote learning through a regular review of remote learning classrooms and regular feedback from staff and students;
- SLT will monitor the security of remote learning including data protection and safeguarding considerations;
- SLT will ensure that staff attend CPD activities to update their skills and knowledge on e-learning safety.

Quality Assurance – version control			
Review period	Yearly	**Review carried out by**	VP: Quality & Curriculum
Approved by	SLT	**Date approved**	23 November 20
Equality Impact Assessment date	October 20	**Last review date**	