

JOB DESCRIPTION

POST : **Lecturer in Animal Care**

REPORTS TO : **Head of Curriculum**

OVERALL PURPOSE : To demonstrate a high quality professional practice and provide quality teaching and learning at a variety of levels. Contribute to the development of outstanding provision.

1. Main Duties:

- 1.1 To teach, using an appropriate mix of traditional, e-learning and blended learning approaches, on a range of courses within the Animal Care curriculum area and support cross college initiatives.
- 1.2 To take responsibility for specific areas of work within the curriculum area including Course Leader role including supervision of the animal centre.
- 1.3 To provide support and guidance to students.
- 1.4 To operate as an effective member of relevant course teams and to work closely with other areas.
- 1.5 To carry out administrative duties associated with teaching, including maintenance of registers, schemes of work, assessments, reports, course records and course evaluations to a satisfactory standard and within established deadlines.
- 1.6 To ensure safe working practices are observed by yourself and others (including students) for whom you are responsible.
- 1.7 To provide such returns or reports as may from time to time to required by the Head of Curriculum or College.
- 1.8 To assist in the recruitment of students, including interviewing and enrolments.
- 1.9 To assist in the marketing of the College provision through attendance at Careers Conventions, Open Days and other promotional events.
- 1.10 To assist in the development of curriculum support materials.
- 1.11 To assist with programmes of work experience and/or industrial and commercial liaison, including the organisation and monitoring of work experience placements.
- 1.12 To ensure the principles of equality and diversity are upheld.

2. Additional duties:

- 2.1 To undertake additional duties as required.
- 2.2 To promote the college ethos to regard with Equality and Diversity and act as a role model
- 2.3 To take part in approved staff development as part of the College Staff Development Programme.
- 2.4 To ensure the College Health & Safety and Safeguarding procedures are adhered to and safe working practices are observed.
- 2.5 You may be required to act as mentor and/or appraiser in the College schemes.
- 2.6 You may be required to become qualified as a College First Aider. If so, appropriate

training and release from normal duties will be given.

GRANTHAM COLLEGE PERSON SPECIFICATION

Post Number:	ACL/11.19		
Post Title	Lecturer in Animal Care including Course Leadership		
Department	Animal Studies		
Requirements		Weighting (not on candidate's copy)	Evidence by: App Form (A) Interview (I) Or Test (T)
1	<p>Knowledge Recognised teaching qualification – DTLLS or equivalent</p> <p>Qualified to a minimum of Level 3 in animal study/science based subjects</p> <p>Qualified to Level 4 in a relevant subject area</p> <p>Experience in Vet Nursing and Animal Husbandry</p>	<p>E</p> <p>E</p> <p>D</p> <p>E</p>	<p>A</p> <p>A</p> <p>A</p> <p>A/I</p>
2	<p>Skills/abilities – interpersonal Team player, flexible and pro-active.</p> <p>Good communicational skills.</p> <p>Managing planning, communication and administrative duties.</p> <p>Ability to work flexibly and to tight deadlines.</p> <p>Relate to students and to set appropriate standards of punctuality, attendance and conduct</p> <p>To teach across a range of subjects including animal feeding and nutrition, animal accommodation, veterinary nursing and animal health</p>	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>	<p>A I</p> <p>I</p> <p>A/I</p> <p>A/I/T</p> <p>A/I</p> <p>A/I</p>
3	<p>Skills/abilities – other To be able to work under pressure A strong desire to work with animals Be able to be flexible within the team Ability to use ICT as a teaching tool Excellent organisational skills</p>	<p>D</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>	<p>A/I</p> <p>A/I</p> <p>A/I</p> <p>A</p> <p>A/I</p>
4	<p>Experience Minimum 2 years practical experience gained within the relevant setting Have experience of working with domestic animals Actual teaching experience outside teacher training routes full or part time Experience of Working/teaching in the FE sector</p>	<p>E</p> <p>E</p> <p>E</p> <p>D</p>	<p>A</p> <p>A</p> <p>A</p> <p>A</p>

5	<p>Work related circumstances</p> <p>Demonstrable commitment to Equality and Diversity Understanding of safeguarding issues Ability and willingness to undertake staff development Commitment to the College core values</p>	<p>E E D E</p>	<p>A/I A/I A/I A/I</p>
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Essential attributes: Those without which a candidate would simply be unable to do the job. Any candidate unable to meet these requirements would normally be rejected at the short listing stage.

Desirable attributes: Those which would be useful for the post-holder to possess

Prepared by:

Date: