

**GRANTHAM COLLEGE
CORPORATION MEETING**

**Minutes of the Emergency Meeting held on 10 May 2018, 19.00
Corporation Meeting Room, Grantham College**

Present:

Mr M Kalbassi	Corporation Chairman / General Member
Mr G Brewis	General Member
Mr G Hayton-Hill	General Member
Mr I Hyland	General Member
Mr N Manoussakis	General Member
Ms S Macpherson	General Member
Mr S Parsons	Staff Member
Mr B Slater	General Member
Mr S Welton	General Member

In Attendance:

Mrs A Mosek	Observer
Mrs J Taylor-Holmes	Clerk

Agenda: There were no changes to the agenda.

1	<p>18/114 - Apologies for absence</p> <p>Apologies were received from; Mr P Cartwright, Staff Member Ms S Dench, General Member Mr S Parsons, Staff Member Mr V Nikiforovs, Student Member</p> <p>Members of the Senior Leadership were not present at the meeting.</p>	
2	<p>18/115 – Confirmation of eligibility, quorum and declarations of interest</p> <p>No notice had been received of any Member becoming ineligible to hold office. The meeting was quorate and there were no declarations of interest in agenda items.</p>	
3	<p>18/116 – Minutes of Committee and Other Meetings</p> <p>Search, Governance and Remuneration Committee meeting – 21 March 2017 and remote meeting held on 3 May 2018</p> <p>Mr Kalbassi explained that the Search, Governance and Remuneration Committee had considered a number of items including applications from potential Governors and had a number of recommendations for the Corporation</p>	

	Board as follows;	
4	<i>During the section of the meeting where Amanda Mosek's appointment was considered, Mrs Mosek left the meeting.</i>	
5	a. That Natalie Skins be appointed as General Member for a first term of four years from 10 May 2018.	
6	b. That Amanda Mosek be appointed as General Member for a first term of four years from 10 May 2018.	
7	c. That Amanda Mosek be appointed as Vice Chair from 10 May 2018.	
8	d. That following a process regarding appointment of a Staff member, Steve Parsons be reappointed as Staff Governor for a second term of two years from 10 May 2018	
9	It was noted that under the governance documents, more than one Vice Chair was permitted and therefore Mr S Welton would continue in his role as Vice Chair.	
10	Mr Kalbassi explained that the Search, Governance and Remuneration Committee had considered succession planning for the Chair position, Amanda Mosek had expressed an interest in the role of Chair following Mr Kalbassi standing down from the role. This appointment would be put to the Corporation Board in due course.	
11	It was agreed that an up to date skills audit was required to assess any gaps on the Corporation Board, it was agreed that Mrs Taylor-Holmes would send a skills audit to Governors for completion with a view to this being considered by the Search, Governance and Remuneration Committee.	Action: Mrs Taylor-Holmes July 2018
12	It was further agreed that details of Committee membership would be sent to all Governors, and Governors would be asked to indicate their preferences for Committee membership with a view to this being considered by the Search, Governance and Remuneration Committee.	Action: Mrs Taylor-Holmes July 2018
13	It was noted that Nikki Flint had resigned as student Governor as she had accepted a staff position at the College. It was agreed that the vacancy would remain open to be considered at the beginning of the 2018/19 academic year.	
14	The recommendations from the Search, Governance	

15	and Remuneration Committee were unanimously accepted. Governors noted the updates from the Committee.	
16	18/117 Impact on Students of Items Discussed / Agreed Ensuring the College Corporation governs the College effectively is of importance to the College as without this the College would not continue to prosper.	
17	18/118 Urgent Business / Any other Business There being no further business the meeting closed.	

Date of next Meeting:

Wednesday 4 July 2018

Signed as a true and accurate record

Chairman

Date

Action Table

Agenda Item	Description	By whom	By when
18/116 – Minutes of Committee and Other Meetings	It was agreed that an up to date skills audit was required to assess any gaps on the Corporation Board, it was agreed that Mrs Taylor-Holmes would send a skills audit to Governors for completion with a view to this being considered by the Search, Governance and Remuneration Committee.	Mrs Taylor-Holmes	July 2018
18/116 – Minutes of Committee and Other Meetings	It was further agreed that details of Committee membership would be sent to all Governors, and Governors would be asked to indicate their preferences for Committee membership with a view to this being considered by the Search, Governance and Remuneration Committee.	Mrs Taylor-Holmes	July 2018