

## INITIAL ASSESSMENT POLICY

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### A RATIONALE

Students attend the College from a wide variety of educational and cultural backgrounds. In order to provide appropriate support for learning it is necessary to establish a baseline of individual ability in English & maths.

### B ENTITLEMENT

An Initial Assessment in English & maths is a requirement for all students undertaking a study programme, apprenticeship and full-time adult courses, along with substantial part-time courses over 24 weeks as identified by Curriculum Managers.

### C POLICY STATEMENT

It is the policy of the College to make Initial Assessment tests available to all students in order to establish their learning support needs in English & maths.

### D IMPLEMENTATION

The Curriculum Manager: English, maths & ESOL is responsible for making the necessary arrangements to ensure that all students have access to assessment during their induction. The English & maths assessment is carried out using the BKSB computer package. Specific arrangements are made to accommodate students with disabilities, for example readers for visually impaired. Those students for whom English is not their first language are asked to complete a BKSB ESOL Initial Assessment.

### E EVALUATION

The Curriculum Manager: English, maths & ESOL shall be responsible for reporting the usage and results of the Initial Assessment process to the Curriculum Managers and Student Mentors after the commencement of each academic year. The results of the English & maths assessments shall be used, in conjunction with GCSE grades and other prior achievements, to determine the level of Functional Skill and or GCSE taken by each individual student alongside their vocational course - in line with the College English & maths Policy. The ESOL assessment is used to identify support needs of the 'English as second language' cohort. The Lucid Adult Dyslexia Screener or British Dyslexia Association checklist is used by the College Dyslexia Team when forming an 'at risk' list of students with potential learning difficulties.

Quality Assurance – Version Control			
<b>Review Period:</b>	2 yearly	<b>Review carried out by:</b>	Curriculum Manager: English, maths & ESOL
<b>Approved by:</b>	SLT	<b>Date Approved:</b>	5.6.18
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