

GRANTHAM COLLEGE

Minutes of a meeting of the Standards Committee held on 29 March 2017 at 1630hrs.

Present	Paul Cartwright	Declan Curzon-Hepworth	Paul Deane (Principal)
	Sally Macpherson	Des McHugh (Acting Chairman)	Steve Parsons
In Attendance	Janet Cannon (DP)	Ralph Devereux (Clerk)	Mos Kalbassi (Corporation Chairman)
	Tracy Scarborough (Dir Qual Imp)		
Apologies (Members)	Simon Curzon-Hepworth	Linda Houtby (Principal)	Grace Jenkinson
	Lara Steptoe (Dir Bus Dev)	Steve Welton (Chairman)	
Apologies (In Attendance)	Graham Hayton-Hill		

The meeting was preceded by an electronic presentation (Attached to the file copy of these minutes) by Hazel Gunby, Head of Hair and Beauty & VPAM, (Visual and Performing Arts and Media), explaining how PIAP measures had favourably impacted on the department. The comprehensive presentation was followed by a Q&A session and was well received. Hazel was thanked for an informative and well delivered presentation.

22/16 ELIGIBILITY, QUORUM, DECLARATION OF INTERESTS AND APOLOGIES

The apologies were accepted. No notice had been received of any member becoming ineligible to hold office, the meeting was quorate and no interests had been declared.

23/16 ELECTION OF CHAIRMAN

The Chair had sent unavoidable apologies; it was agreed that Des McHugh would Chair the meeting.

Des McHugh would act as Chair.

24/16 MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 30 November 2016 were confirmed and signed.

25/16 MATTERS ARISING FROM THE MINUTES/NOTIFICATION OF URGENT BUSINESS

- a. re 13/16. Post Inspection Action Plan. The newly appointed English and Maths (EAM) specialist was talking up post on the following Monday and she would present to the Corporation at the March meeting. **(Action 1)**
- b. re 18/15. Future Meetings. The curriculum area presentation programme to the Committee would be electronically circulated. **(Action 2)**

26/16 POST INSPECTION ACTION PLAN

The monthly update on the PIAP was fully explained and considered, 7 supplementary informing attachments were listed:

- a. Self-Assessment Report (SAR);
- b. PIAP;
- c. PIAP Data Dashboard;
- d. whole College Quality Improvement Plan (QIP);

- e. letters from the Support and Challenge Inspector (SCI); and
- f. a Value Added (VA) Report from Market Intelligence and Data Exchange Service (MiDES).

The PIAP position for 2015/16 was included in the SAR, specifically, progress since the Ofsted Inspection was detailed in pp7-9. The next SCI visit was scheduled for 14 June and a full Ofsted inspection could be expected in the Autumn. Good progress continued to be made in all areas, evidenced by the SCI positive comments and members indicated re-assurance with the progress; key points were individually addressed. The newly appointed English specialist, would present to the next Committee Meeting. Increasing use was being made of Pro-monitor and staff were becoming more adept with an associated increase in confidence in the available information. In response to a challenge it was confirmed that senior management had confidence that general sound progress was being made. Several points of note were specifically noted, L3 outcomes were almost in the VA upper quartile of college comparisons and for vocational qualifications ranked 30/219; other positives were also noted

The information was received and noted.

27/16 SURVEY UPDATE

Several surveys were currently underway and progress with each was considered. The FE Student Satisfaction Survey, with a sound response rate of 855 (required 440) would close on 7 April, and the college mid-year student survey would start before Easter and run for 4 weeks. Responses had been received from 36% of students and from 54 employers in the Work Experience related survey, which had now been analysed and the results, good and less supportive, would inform future action.

The information was received.

28/16 HE UPDATE

- a. Annual Provider Review (APR). The APR process allowed the HEFCE to complete an HE quality assessment for each provider. As a result of this year's data the HEFCE had informed of some concerns and required a response by 9 March, which was attached; also, (letter circulated) a cautionary notification that the Apprenticeships Minimum Standards trigger of 40% below standard was close at 38.2% below; six expectations were detailed and it was confirmed that all would be actioned. The criteria for these issues had recently been changed, the issues would be addressed and an update would be brought to the June meeting. **(Action 3)**
- b. Validation. The transfer of University affiliation from the University of Bedford (UoB) to Bishop Grosseteste (BGU) was proceeding, the process was work intensive but the end result would provide a solid and attractive offer. The current state of Course validation by BGU was detailed in the accompanying paper and was noted. BGU had now revalidated the college, subject to completion of conditions and recommendations listed; the consequent action plan would be completed by the deadline of 27 June. Further progress on transference from the UoB and future plans were detailed and discussed.
- c. Quality Assurance Agency (QAA). The QAA Higher Education Review (HER) action plan (Attached) was considered and discussed; all urgent action had been completed and the in-progress matters were clearly detailed in the Table.

The information was noted and received.

29/16 ACCOMMODATION PIAP

Ofsted had completed a social care inspection of the residential facility during 17-19 March 2015 with a grading of "Good" in all areas and overall. An action plan had been detailed in response to the report addressing each of the 5 Ofsted comments. The necessary remedial action covered in the report were aimed at regaining the former "Outstanding" assessment (2012).

The information was noted.

30/16 STUDENT IMPACT

The effect on students of implementation of changes to procedures and decisions had been fully considered in determination of each item, particularly true for all issues considered made and decisions taken by the Standards Committee, it was agreed that there were no further specific issues for discussion.

31/16 URGENT BUSINESS

There had been no urgent business requested.

32/16 DATE OF NEXT MEETING

The date of next meeting would be 28 June 2017 (1630 hrs)

Action Table		Resp	Date
Action 1	25/16. Newly appointed EAM Specialist present to next meeting.	JC	28.06.17
Action 2	25/16. Programme of presentation to committee to be emailed to all.	PD	ASAP
Action 3	28/16. Further detail on HE data to the next meeting.	JC	28.06.17