

## **GRANTHAM COLLEGE**

Minutes of a meeting of the Standards Committee held on 5 October 2016 at 1630hrs.

Present	Stewart Boylan (Acting Chair)	Susan Dench	Linda Houtby (Chief Executive)
	Sally Macpherson	Steven Parsons	
In Attendance	Janet Cannon (Deputy Principal)	Mos Kalbassi (Corporation Chairman)	Tracy Scarborough (Dir Quality Improvement)
	Lara Steptoe (Director Business Development)		
Apologies	Paul Deane (DH)	Ralph Devereux (Clerk)	Graham Hayton-Hill
	Des McHugh	Steve Welton (Chairman)	

### **01/16 ELIGIBILITY, QUORUM, DECLARATION OF INTERESTS AND APOLOGIES**

The apologies were accepted. No notice had been received of any member becoming ineligible to hold office, the meeting was quorate and no interests had been declared. Student governors had not yet been elected.

### **02/16 ELECTION OF CHAIR**

Defer to ordinary November 2016 meeting of the Committee.

### **03/16 MINUTES OF THE LAST MEETING**

The Minutes of the meeting held on 22 June 2016 were confirmed and signed.

### **04/16 MATTERS ARISING FROM THE MINUTES/NOTIFICATION OF URGENT BUSINESS**

There were no matters arising from the minutes and no urgent business was requested.

### **05/16 POST INSPECTION ACTION PLAN (PIAP)**

JC talked members through the key points of the PIAP. Achievement was formerly success.

#### Key Points:

- Class based achievement is +2 above last year but 2% below the national average but looking at our portfolio we are up +1.
- Work Based Learning is up by +6 although still below the national average. Subsequently we have moved apprenticeships into the curriculum areas to focus on quality improvement and ownership.
- We have a new member of staff to track apprenticeships who was a former Curriculum Manager at the College.
- Adult apprentice rates have improved by 10% on last year's figures.
- Attendance was on target for 2015-16 and the target will remain the same for 2016-17. One member reported that ProMonitor is not keeping tabs with EBS which SLT are aware of and will follow up on non-marked registers. There was a query on reviewing the Lateness Policy especially in relation to longer lessons.
- Progress monitoring was discussed and random audits will take place before half term to look at targets, initial assessments etc. Teaching and Learning Coaches (TLCs) were put in place this week and that they will check with Curriculum Managers where staff need training etc.
- Work experience was 78% but needs to improve to 100% and is a target for Curriculum Managers in appraisals to create meaningful experiences. However, there is also a positive impact on destinations in terms of job outcomes and apprenticeships.
- Increased focus on teaching, learning and assessment particularly through lesson observations, learning walks, moderation and training (reference to papers on Audit of Marked Work and Lesson Observations & Learning Walks). A large proportion of the annual CPD budget has been spent on staff development as well as lesson observation

training by an external trainer. We need to be clear about the impact of training on teaching, learning and assessment. The question was asked about whether students who have been with us previously would see a difference and it was felt that there was a positive impact not least around ProMonitor. In addition, the observations and learning walks focus more on students.

- External validation of lesson observations has been secured and will be reciprocated (Ofsted training part time inspectors).
- Staffing resources for quality were outlined as were the arrangements for English and maths. A separate paper was presented on English and maths results.

Governors discussed the results in detail particularly the very disappointing result in English which fell nationally although GCSE maths remain well above the national average. However, this is not just a function of increased enrolments in GCSE English or the nature of the cohort as English results have been historically weak.

Note: The lesson observation paper is confidential and contains reference to staff names and should be destroyed.

Note: Our lead Ofsted Inspector has not been in contact as yet.

**06/16 ANY OTHER BUSINESS**

Rotary Writer of the Year – would like a champion.

**07/16 URGENT BUSINESS**

There had been no urgent business requested.

**08/16 DATE OF NEXT MEETING**

The date of next meeting would be 30 November 2016.